

Human Resources Department, Central Office

Union Bank Bhavan, 239, Vidhan Bhavan Marg, Nariman Point, Mumbai 400 021

STAFF CIRCULAR NO: 7870

Date: December 21, 2022

To: ALL BRANCHES / OFFICES

Highlights of the Staff Circular

- a) Availability of 'tax benefit certificate' for existing employees against premium paid towards Super Top-Up benefit availed in Group Medical Insurance Policy; Policy year 2022-23.
- b) Availability of 'tax benefit certificate' for Retired Employees/ Family Pensioners against premium paid towards Group Medical Insurance Policy; Policy year 2022-23.

Subject - Group Medical Insurance Policy; Policy Year: 2022-23
Availability of portal on UBINET for generation of 'tax benefit certificate'

1. The Group Medical Insurance policies pertaining to both, Existing Employees and Retired Employees/ Family Pensioners, have been renewed for the policy year 2022-23.
2. The policy numbers, as provided by 'National Insurance Co Ltd', in respect of the policies pertaining to existing employees and retired employees are mentioned below for necessary information:

Policy Numbers pertaining to policies of Existing Employees - Group Mediclaim Policy (Tailor-made):

S No	Policy Type	Policy Tenure	Policy Number
1.	Base Policy	01.10.2022 to 30.09.2023	251100502210000156
2.	Super Top Up Policy	01.10.2022 to 30.09.2023	251100502210000194

Policy Numbers pertaining to policies of Retired Employees/ Family Pensioners - Group Medclaim Policy (Tailor-made):

S No	Policy Type	Policy Number
1.	Base Policy (With Domiciliary)	251100502210000210
2.	Base Policy (Without Domiciliary)	251100502210000211
3.	Super Top Up Policy	251100502210000215

The coverage in policy depends on the date of premium paid by the Retired Employee/ Family Pensioners. The details are given in the following table:

For both, Base Policy & Super Top-Up Policy			
S No	Period of deduction of Insurance Premium	Period of Coverage	
		Existing Retirees	New Joinees
1.	Between 27.10.2022 & 30.10.2022	<u>01.11.2022 to 31.10.2023</u> (Details provided in SC 7802 dated 10.10.2022)	
2.	Between 28.11.2022 & 30.11.2022	<u>01.12.2022 to 31.10.2023</u> (Details provided in SC 7820 dated 05.11.2022)	

3. **Tax Benefit Certificate:** Existing Employees who had opted for super top-up benefit under the Group Medical Insurance policy, for the policy year 2022-23 and Retired Employees/ Family Pensioners, covered under various policies of IBA Group Medical Insurance, for the policy year 2022-23, are eligible to claim tax benefit against the premium paid towards super top-up benefit (in respect of existing employees) and the premium paid towards various policies as opted by the Retired Employee/ Family Pensioner, under section 80D of the Income Tax (Amendment Act, 1986).

Activation of Portal: To enable easy and quick generation of Tax Benefit Certificate, for both existing and retired employees, required updation with details of the present policy have been carried out on the dedicated portal already available on **UBINET**. The path to access the portal is given below:

UBINET: Home Screen → Useful Link → Staff → Medical Insurance Tax Benefit Certificate → Policy Period 2022-23 (**Annexure I**)

4. A click on the 'portal name' will lead to the home screen where two tabs would be available, one each, for existing employees and retired employees. A click on either of the tabs will prompt to enter the employee number in the given field. After entering the appropriate PF/ employee number, click on "generate certificate" button. **Annexure II & III.**
5. The Tax Benefit Certificate will appear for the insured as per **Annexure IV.**
6. There are options to 'PRINT TO PDF', 'PRINT', 'EMAIL' and 'RESET' which can be better understood as under (**Annexure V**):
 - **PRINT TO PDF:** This command generates the certificate in ".pdf" format.
 - **PRINT:** This command generates the certificate in printable format.
 - **EMAIL:** This command will prompt to enter the targeted email ID. After entering the same click on 'send mail' tab to get an email containing the Tax Benefit Certificate. **Annexure VI.**
 - **RESET:** A click on this command clears the data and user returns to home page for fresh entry.
7. The portal is live with immediate effect for all existing employees covered under super top up policy and also for the retired employees/ family pensioners who have availed the Group Medical Insurance policy, for the policy year 2022-23.
8. The portal is best compatible with Firefox and Chrome.
9. All concerned are requested to take a careful note of the above.

Sd/-
General Manager (HR)

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To become the bank of first choice in our chosen areas by building beneficial and lasting relationships with customers through a process of continuous improvement

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Ms. A. Manimekhalai (MD & CEO)

My Dear Unionites,

Warm greetings to you and your family. Hope you are doing well and keeping safe.

Continue Reading ->

UNION SAMADHAN CIRCULARS E-MANUAL

USEFUL LINKS BIRTHDAY RETIREMENT

Financial Results Q2 2022-23

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Annexure I to SC 7870 (Part II)

UNION BANK OF INDIA E-Circular

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Scanning Module (Vantage point)

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eDesk Module

Scanning Module (Vantage point)

Scanning Module (Vantage point) – (BTF flow)

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FINDART3

DRFINDART

DRFINDART3

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PMSBY

Banking Ombudsman Complaint Management System

Union Alert

Safe Deposit Locker

Risk Based Internal Audit (RBIA MOF)

Webopac

DRT Cases Monitoring System

RDO-Monitoring System

Rights Banks Customers

Compendium of Circulars for Overseas Branches

Cases filed against the Bank, Bank's panel of Advocate and Third Party Entity (Advocates)

Centralised data base of Third Party Entities (TPEs) engaged by bank and Caution list of TPEs

Branch Security Portal

RSA Archer portal

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SUD Life - Premium Calculator for Credit Life (Sampoorna Loan Suraksha) **NEW**

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मानव संसाधन संग्रहिता / HR e-Manual™ as of 30.09.2022 **NEW**

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How to Reach Training Locations

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- Lucknow STC
- Powai STC

IRDA Training Links

Staff Detail

PO's WORKBOOK

POSP-LI Training Manual

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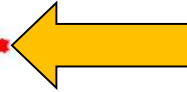
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MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate

- [Policy Period 2022-23](#)
- [Policy Period 2021-22](#)





MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate

I AM AN EXISTING EMPLOYEE

(including those retired on or after 01.10.2022)

I AM A RETIRED EMPLOYEE

(including those retired on or before 30.09.2022)

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MEDICAL INSURANCE PREMIUM CERTIFICATE

For Generation of Premium Certificate

I AM AN EXISTING EMPLOYEE

(including those retired on or after 01.10.2022)

I AM A RETIRED EMPLOYEE

(including those retired on or before 30.09.2022)

Please enter your six digit Employee No.*

[Generate Certificate](#)


NATIONAL INSURANCE COMPANY LIMITED

(A Govt. of India Undertaking)

CIN : U10200WB1906GOI001713

MUMBAI CORPORATE REGIONAL OFFICE

National Insurance Bldg, 2nd Floor, 14, Jamshedji Tata Road, Churchgate, Mumbai-400 020.

POLICY NO.:	251100502210000194	Date :	21/12/2022
ISSUING OFFICE:	TPA: Health Insurance TPA of India Limited		
OFFICE CODE: 251100			
OFFICE ADDRESS: Mumbai Corporate Regional Office, National Insurance Building, 2nd Floor, 14, Jamshedji Tata Road, Churchgate, Mumbai -400020			
INSURED NAME:	INDIAN BANK'S ASSOCIATION A/C: UNION BANK OF INDIA (Employee Super Top-Up Policy)		
NAME:	...	PF NO.:	4...
POLICY PERIOD:	00:00 hrs, On 01/10/2022 to Midnight of 30/09/2023		

PREMIUM CERTIFICATE

(For the purpose of deduction u/s 80 d of Income Tax (amendment) Act, 1986)

This is to certify that, **INDIAN BANK'S ASSOCIATION** has paid Rs. 8386.26 (Rupees Eight Thousand Three Hundred Eighty Six and Twenty Six Paise only) towards premium for Mediclaim Insurance vide policy no.: 251100502210000194 (Employees Super-Top Up) for the period from Policy Period: 00:00 hrs On, 01/10/2022 to midnight of 30/09/2023 by instrument No.: UBINJ22273119989 dt. 30/09/2022. Payments received vide receipt no.: 251100812210002336 dated 01/10/2022.

For National Insurance CO.Ltd.

 Authorised Signatory
 P.R Iyer
 (Regional Manager)



MEDICAL INSURANCE PREMIUM CERTIFICATE

Premium Certificate

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NATIONAL INSURANCE COMPANY LIMITED
(A Govt. of India Undertaking)
CIN : U10200WB1906GOI001713
MUMBAI CORPORATE REGIONAL OFFICE
National Insurance Bldg., 2nd Floor, 14, Jamshedji Tata Road, Churchgate, Mumbai-400 020.

POLICY NO.:	251100502210000211 / 251100502210000215	Date :	21/12/2022
ISSUING OFFICE: OFFICE CODE: 251100 OFFICE ADDRESS: Mumbai Corporate Regional Office, National Insurance Building, 2nd Floor,14, Jamshedji Tata Road, Churchgate, Mumbai -400020		TPA: Health Insurance TPA of India Limited	
INSURED NAME:	INDIAN BANK'S ASSOCIATION A/C: UNION BANK OF INDIA(Retirees Policy)		
NAME:	k	PF NO.:	
POLICY PERIOD:	00:00 hrs, On 01/11/2022 to Midnight of 31/10/2023		

Transfer Case

Email ID

Email ID *

Send Email